

LONDON BOROUGH OF HARROW

# ORDER OF PROCEEDINGS

ANNUAL MEETING OF THE COUNCIL OF THE  
LONDON BOROUGH OF HARROW, TO BE HELD  
ON 19<sup>th</sup> MAY 2016 AT 6.30PM  
AT THE CIVIC CENTRE, STATION ROAD, HARROW

## *OPENING OF THE ANNUAL MEETING*

By approximately 6.25pm Members' guests will have occupied the seats reserved for them in the Council Chamber or Public Gallery. By no later than 6.28 pm the Councillors of the London Borough of Harrow will have assumed their places in the Council Chamber seats assigned to them.

### ITEM 1 OF SUMMONS

#### ELECTION OF MAYOR

#### THE MAYOR

will call for **nominations for the Office of Mayor** for the Municipal Year 2016/17

**Councillor Rekha Shah** will be nominated by Councillor Sue Anderson, seconded by Councillor Ajay Maru

#### THE MAYOR

will ask if there are any further nominations

**Proposer and Seconder** may make speeches in putting forward nominations, and any other Members may speak in support thereof. Also any other Members who have previously indicated a wish to speak may do so.

#### THE MAYOR

will put the nominations, in the order in which they are made, to the meeting. (the vote on each separate nomination will be by the show of hands)

(**Note:** In the case of an equality of votes, the Mayor is required by law to give a casting vote)

#### THE MAYOR

will declare the successful candidate to be duly elected Mayor of the London Borough of Harrow for the ensuing Municipal year.

**The newly elected Mayor** will mount the dais to accept congratulations.

**THE RETIRING  
MAYOR  
(Councillor  
Krishna Suresh)**

will ask the Council to stand and will then vacate the Chair.

**(All stand)**

**The Retiring Mayor, the newly elected Mayor, the Proposer and Secunder of the Mayor's nomination (and the current Deputy Mayor if not elected as the Mayor), will leave the Council Chamber.**

**(All sit)**

After a short interval, **the Mayor's procession** will return to the Council Chamber in the following order:

**The newly-elected Mayor**

(Robed and wearing Mayoral Chain and Medallion of Office)

**The Retiring Mayor**

**The Proposer and Secunder (Cllr Sue Anderson and Councillor Ajay Maru)**

**THE MACE-  
BEARER**

"Members of the Council of the London Borough of Harrow, pray silence for the Worshipful the Mayor".

**(All stand)**

Members of the Council and others present will stand in their places and remain standing.

**THE MAYOR**

will mount the dais and remain standing by the Mayoral Chair, and the **Retiring Mayor** will also mount the dais and remain standing by the Deputy Mayor's Chair.

The Proposer and Secunder will pause in the well of the Chamber, bow and then return to their places

**THE MAYOR**

**will then sign the Declaration of Acceptance of office.**

**THE MAYOR**

will invite Members to be seated.

**(All sit)**

**THE MAYOR**

Will proceed to the well of the Chamber.

**Flower Girl**

Will walk forward and make a presentation of a Bouquet to the Mayor.

The Mayor will return to her seat.

**THE RETIRING  
MAYORESS  
(Councillor Sasi  
Suresh)**

will invest the incoming **Mayor's Consort Navin Shah** with his Chain. The Mayor's Consort Navin Shah will return to his seat beside the dais.

**THE ELECTED  
MAYOR**

will return thanks.

### **VOTE OF THANKS TO RETIRING MAYOR**

**THE MAYOR**

will call upon a proposer (Councillor David Perry) and seconder (Councillor Graham Henson) to move and second a vote of thanks to the Retiring Mayor and any other Members who have previously indicated a wish to speak in support may do so.

**THE RETIRING  
MAYOR**

will return thanks

**THE MAYOR**

will present a replica of the Mayor's medallion to the **Retiring Mayor** (Councillor Krishna Suresh) in commemoration of his Mayoralty of the Borough 2015/16.

The Retiring Mayor (**Councillor Krishna Suresh**) will then take his seat in the Chamber.

**THE MAYOR'S  
CONSORT**

will present a medallion to the **Retiring Mayoress (Councillor Sasi Suresh)** in commemoration of her year as Mayoress of the Borough 2015/16. The Retiring Mayoress will make her way to the well of the Chamber.

**Flower Girl**

will walk forward and make a Presentation of a Bouquet to the Retiring Mayoress.

Councillor Sasi Suresh will then return to her seat on the dais.

## ITEM 2 OF SUMMONS

### ELECTION AND INVESTITURE OF DEPUTY MAYOR

- THE MAYOR** will call for **nominations for the Office of Deputy Mayor** for the Municipal Year 2016/17.
- Councillor Margaret Davine** will be nominated by Councillor Primesh Patel and seconded by Councillor Sue Anderson
- THE MAYOR** will ask if there are any further nominations
- THE MAYOR** will put the nominations, in the order in which they are made, to the meeting. *(the vote on each separate nomination will be by the show of hands)*
- THE MAYOR** will declare the successful candidate to be the duly elected Deputy Mayor of the London Borough of Harrow for the ensuing Municipal year.
- The newly elected Deputy Mayor** will proceed to the well of the chamber where the Mace-Bearer will invest her/him with the Deputy Mayor robe. The newly appointed Deputy Mayor will then mount the dais.
- THE MAYOR** will invest the newly appointed **Deputy Mayor** with the Deputy Mayor's Medallion of Office.
- Flower Girl** will walk forward and make a Presentation of a Bouquet to the **Deputy Mayor**
- (Members of Council will remain seated throughout these proceedings)*
- THE MAYOR** will invest the **Deputy Mayoress Marilyn Devine** with the Medallion.
- Flower Girl** will walk forward and make a Presentation of a Bouquet to the **Deputy Mayoress**
- THE DEPUTY MAYOR** will return thanks for her appointment.

**ITEM 3  
OF SUMMONS**

**APPOINTMENT OF CHAPLAIN**

**THE MAYOR**

will announce her appointment of Mayor's Chaplain.

**REMAINING BUSINESS**

The remaining business of the Council will then proceed in accordance with the Summons.